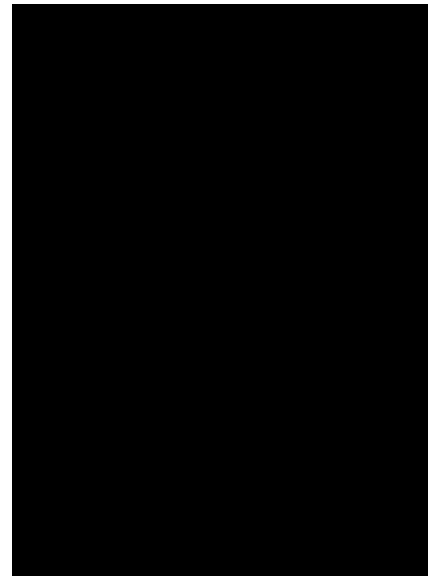


# ACES High

Staff Sergeant Catherine W. Miles  
NCOIC, Quality Examination, Military Pay  
100<sup>th</sup> Air Refueling Wing/FSO (USAFE)  
RAF Mildenhall, United Kingdom



Staff Sergeant Catherine Miles has been going full steam since joining the Air Force in January of 1987. After completing basic training and the Disbursing Accounting Specialist Course, she was first assigned to the Travel Pay Section at Peterson AFB, Colorado. Her meticulous work resulted in development of a follow-up system on all retiree and separation settlement vouchers that resulted in members receiving timely and accurate payments. Her exemplary job performance, outstanding initiative, and total professionalism led to her selection to Senior Airman Below the Zone in November 1988. Catherine resourcefully applied her talents to master a complicated and demanding job. As a test base for the Voucherless By-Others transaction, she became an expert overnight on the new and unique system. She processed over 4,100 Merged Accountability Funds Report transactions per month valued at \$492,000. With this enormous workload, she maintained an accuracy rate of 98%, far surpassing the Air Force standard of 95%. Her willingness to accept additional responsibility and go the extra mile contributed significantly to the overall success of the Travel Section, ensuring a “quantity plus quality” service. Her dedication to the mission, total commitment, and superlative appearance led to her selection as NCOIC, Inprocessing Unit, where she reviewed, certified, and reconciled over 700 pay accounts as a part of the annual base-wide entitlements recertification and identified over \$1,000 in overpayments. Catherine was promoted to Staff Sergeant in March 1993.

SSgt Miles’ assignment to Vandenberg AFB in March 1995 continued to challenge her leadership abilities as she continued to display the professionalism developed throughout her career. She stepped up and assumed responsibility for the Military Pay Office during the section chief’s deployment, performing all responsibilities flawlessly without inconvenience or disruption of service to customers. Catherine was recognized by the Air Force Space Command Inspector General as leader of a “Professional Performer Team” within the Quality Examination Section during the Quality Air Force Assessment in January 1997.

Excellence in leadership has been the hallmark of Staff Sergeant Miles’ career. Her outstanding performance in a large variety of areas emphasizes her exceptional abilities as a leader and manager. She has been awarded the Air Force Commendation Medal with two oak leaf clusters. She attended NCO Leadership School where she was selected as class leader. She has completed 58 semester hours toward a CCAF degree in Financial Management.

SSgt Miles’ dedication, motivation, and professionalism have been a positive impact on coworkers throughout her career. This exceptional NCO is the type of strong leader needed in today’s Air Force!

